

A G E N D A

POCOMOKE CITY MAYOR AND COUNCIL MEETING

7:30 p.m., Monday, March 28, 2016

City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of March 7, 2016.
3. Review and approval of bills to be paid.
4. Authorize Mayor to sign Proclamation for Fair Housing Month (April 2016).
5. Discuss request from Pocomoke City Elks Club for use of Winter Quarters Golf Course for annual tournament on May 7, 2016.
6. Assateague Peoples Tribe- Pow-Wow, May 19th -23rd use of Cypress Park and the City's tent
7. Discuss changing the boundary line for Sustainable Community to include odd side of Market Street.
8. Fill vacancy on Board/Commissions
9. Waiver of fees for yard maintenance

Mayor and Council items

Comments from the Audience

Adjourn to closed session under the provisions of Section 3-305 (b), (1) of the General Provisions Annotated Code of Maryland to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING.

March 7, 2016

The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, March 7, 2016. The meeting was called to order at 7:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Diane Downing, Brian Hirshman,
Esther Troast, George Tasker, Dale Trotter
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Review and approval of minutes from meeting of January 25, and February 1, 2016:

In a motion (Tasker, Troast passed) to approve the minutes of the January 25, 2016 and February 1, 2016 meetings as presented.

Review and approval bills:

In a motion (Trotter, Hirshman passed) the bills presented to be paid. (Copy of bill list attached to original minutes).

Authorize Mayor to sign Proclamation for Rotary Club Four Way Test Week (March 20-26)

Mayor Morrison read for the record a proclamation for Rotary Four-Way Test Week.

In a motion (Downing, Hirshman passed) to authorize the Mayor to sign the proclamation for Four-Way Test Week.

Discuss- Line of Credit- Taylor Bank:

Mayor Morrison read a letter from Taylor Bank concerning the renewal of the City's line of credit. This line is for \$300,000 and is used at the end of the year.

In a motion (Trotter, Downing passed) to approve the renewal of the Line of Credit with Taylor Bank in the amount of \$300,000.

Mr. Paul Becker to discuss recreation ideas for local youth in the community:

Mr. Becker stated that he is a teacher at Pocomoke High School. He stated that he has been involved with sports for the youth for about 25 years. He feels that children in this area are not being served like they were once served. He doesn't feel like the City needs to purchase a building; as they could use Pocomoke Middle and Pocomoke High Schools like they did in the past. He thinks the City should hire a Parks and Recreational Director. The County offers programs but it is difficult for the kids in this area to travel to Snow Hill to the County Recreational Center. He said when kids are involved in sports, it reduces the negative and increases the educational performance. It keeps the kids off the streets and an opportunity belonging. It is skill building and integrates family and school. He continues to state that there was grant money available to help fund this program.

Councilwoman Troast stated that she would be willing to help.

Mayor Morrison asked if the City could find funds for this, could they use the schools.

Mr. Becker stated he thought that they could use the schools.

Mayor Morrison stated that they would discuss this at their upcoming budget meeting this year.

Highway User Revenue-Revised Estimates-Fiscal Years 2016 and 2017:

Mayor Morrison read a letter from State Highway Administration stating that the Highway User Revenues for Fiscal Year 2016 and Fiscal Year 2017 has been revised. The revised estimates for Pocomoke City are \$40,530.73 and \$40,926.35 respectively. He stated that Governor Hogan has promised to get the HUR back to where it was several years ago.

Discuss request from Great Pocomoke Fair Committee for one-day Beer Permit during Truck and Tractor Pull event June 25, 2016:

Mayor Morrison stated that in previous years there had not been any trouble at the Truck and Tractor Pull because of the beer permit.

Mr. John Smith stated that they have had the Truck & Tractor Pull event for the past five years and they have not had any problems. Last year was rained out.

In a motion (Trotter, Troast passed) to allow the Mayor to sign the Beer License for a One-day Beer Permit. (Passed 4-1).

Discuss "Buy a Brick, Leave a Memory" fundraising campaign for Pocomoke Little League:

After discussion a motion was made by Councilwoman Troast, seconded by Councilman Tasker to purchase two bricks and a banner in the amount of \$500 for the Pocomoke Little League fundraising campaign.

Review Worcester Youth and Family Counseling Services Inc. request funding for budget:

Mayor Morrison stated that this is a line item for the budget process. They request \$3,000 each year to help support programs to help improve families in our area.

City Manager Crofoot stated that he liked the detailed budget they sent with their request.

Delmarva Discovery Center-easement Maryland Heritage Areas Program Grant:

Delmarva Discovery Center asked for the City to sign a letter for Maryland Heritage Areas Program Grant, to confirm the City's willingness to support the project and, if required, convey to the Maryland Historical Trust or other eligible entity a perpetual preservation easement on the property or enter into a preservation/maintenance agreement. DDC applied for this grant last year but it was not funded.

In a motion (Trotter, Hirshman passed) to approve for the Mayor's to sign the letter giving Maryland historical Trust or other eligible entity a perpetual preservation easement of property located at 2 Riverside Drive.

Correspondence:

Mayor Morrison read a letter from American Cancer Society asking permission to use Pocomoke Fair Grounds as well as the city's stage and tent for Relay for Life to be held on Saturday, June 11, 2016.

In a motion (Trotter, Downing passed) to approve the use of Pocomoke Fair Grounds, as well as the city's stage and tent for Relay for Life held on June 11, 2016.

Mayor Morrison read a thank you note from Ms. Shirley Greene for contribution in memory of Marvin E. Greene.

City Manager Crofoot stated that Maryland Department of Transportation has posted a "Draft 2016 Non-Metropolitan Area Consultative Process" on their web-site to be reviewed and make comments if one would like to comment on.

Comments from Council:

Councilwoman Troast stated that the clock in the mini park needs to be repaired. It has been 9 o'clock for some time. She also asked if something could be done about the speeding on Clarke Ave. Cars are not stopping at the stop signs and they are speeding down Cedar Street. She said that she is afraid that after school, a child will be hit by a speeding car.

Councilman Hirshman asked about street sweeping, he stated that he would like to see the street sweeper out more. He also said he was getting a lot of complaints of loud mufflers or vehicles in town.

City Manager Crofoot stated that he had received an official notice on policing services on COPS hiring grant. They found everything to be in compliance and satisfied. The audit is closed and the City does not need to return any monies from the grant.

Mayor Morrison stated that while he was in Annapolis, he met with the Secretary of Transportation concerning the lights on the bridge. After he returned, he got a phone call from Donnie Drewer stating that the lights will be back on the schedule to install on the bridge. The construction on the bridge should be completed before July 4th weekend.

Mayor Morrison asked if anybody would object to the meetings beginning at 6:00 PM in the future instead of 7:30 PM.

In a motion (Downing, Tasking passed) to have monthly Mayor and Council meetings beginning at 6:00 PM beginning with April's meeting.

Comments from Audience:

Mr. James Jones stated that the Save the Youth building has a water leak somewhere. Their water bill is up to \$900 and the building has not been used. He asked if the pad-lock could be removed and somebody check to see if there was a water leak underneath the building. They have had a plumber there and could not find any leaks in the building.

Mayor Morrison stated that the pad-lock will be removed the next day.

Mr. Jones stated that before the City did anything with the Armory building, he thinks the Mayor and Council need to hear from the citizens before demolishing. He said "Citizens for Better of Pocomoke" feels it could be utilized for many great things.

Mr. Rob Clarke, President of MarVa Theater, thanked Councilman Tasker and Councilman Trotter for their families volunteering at the Theater. He said they were always looking for volunteers. He said that the MarVa website is a good place to look to see what was happening at the MarVa and also to see if volunteers are needed. He also agreed with

Councilwoman Troast on the speeding on Cedar Street, and that 75% to 80% of the traffic did not even slow down at the stop signs.

Ms. Monna VanEss asked when was the paving going to begin, she has not seen any activity.

Following a motion by Councilman Trotter and seconded by Councilwoman Troast, the Council voted to meet in a closed session at 8:19 P.M. in the Council Chambers. Present were Mayor Morrison, Councilman Hirshman, Councilman Trotter, Councilman Tasker, Councilwoman Downing, Councilwoman Troast, City Manager/City Attorney Crofoot, and City Clerk Carol Sullivan. The Mayor and Council discussed employee issues as permitted under the provisions of Section 3-305 (b), (1) of the General Provisions Annotated Code of Maryland the meeting adjourned at 8:45 PM.

Approved: _____

Carol L. Sullivan
City Clerk

LIST OF EXPENDITURES NO ACTION REQUIRED

AP-RAUTH1
03/24/16

City of Pocomoke
Check Authorization Report

Page: 1
02:49 PM

Batch 00001704 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
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** Informational Purposes Only **

AD0023 ADVANCE AUTO PARTS			1970.06	.00	1970.06
VEH106/CONTROL ARM/SWAY BAR	01.220.52041	VEHICLE REPAIRS-Police Pat	213.77		
VEH116/HUB ASSY/FR ROTOR/BRAKE	01.220.52041	VEHICLE REPAIRS-Police Pat	287.87		
VEH 105/COIL PKS/PLUGS	01.220.52041	VEHICLE REPAIRS-Police Pat	298.16		
VEH 101/PLUGS/COIL PKS	01.220.52041	VEHICLE REPAIRS-Police Pat	136.31		
VEH 104/BATTERY	01.220.52041	VEHICLE REPAIRS-Police Pat	122.99		
VEH115/CALIPER UPPERCONTROL AR	01.220.52041	VEHICLE REPAIRS-Police Pat	135.91		
DT3/PARTS	01.340.53041	VEHICLE REPAIRS-Strt&Hwy	117.02		
TR5/IGNITION SWITCH	01.340.53041	VEHICLE REPAIRS-Strt&Hwy	25.64		
BRAKES/ROTOR	01.340.53041	VEHICLE REPAIRS-Strt&Hwy	78.21		
TR 10/ PARTS	01.325.53041	VEHICLE REPAIRS-Waste Coll	91.62		
Total Inv# 0000034050 Due 02/29/2016 >>			1507.50	.00	1507.50
A4/A2 COOLANT/TIRE PRESSURE GA	22.222.52041	VEHICLE REPAIRS-Ambulance	31.01		
A1/SHOCKS/PARTS	22.222.52041	VEHICLE REPAIRS-Ambulance	431.55		
Total Inv# 0000034051 Due 02/29/2016 >>			462.56	.00	462.56
AE0650 A. E. MOORE JANITORIAL			327.38	.00	327.38
CITY HALL PAPER SUPPLIES	01.170.51049	SUPPLIES-Gen Serv	327.38		
Total Inv# 291939 Due 03/16/2016 >>			327.38	.00	327.38
AF0050 AFLAC			1546.50	.00	1546.50
PAYROLL DEDUCTIONS FOR AFLAC	85.000.21511	F/R W/H CANCER/DISABILITY	1546.50		
Total Inv# 0000034065 Due 03/21/2016 >>			1546.50	.00	1546.50
BE2851 BESTEMPS OF SEAFORD			4492.50	.00	4492.50
PUBLIC WORKS/STREETS TEMP HELP	01.340.53064	CONTRACT LABOR OR TEMP HELP-S	2692.50		
Total Inv# 0000034053 Due 03/17/2016 >>			2692.50	.00	2692.50
TEMP HELP @ WATER DEPT	61.350.53064	CONTRACT LABOR-Water	600.00		
TEMP HELP @ SEWER DEPT	61.355.53064	CONTRACT LABOR	600.00		
Total Inv# 0000034055 Due 03/10/2016 >>			1200.00	.00	1200.00
TEMP HELP @ WATER DEPT	61.350.53064	CONTRACT LABOR-Water	300.00		
TEMP HELP @ SEWER DEPT	61.355.53064	CONTRACT LABOR	300.00		
Total Inv# 1926203 Due 03/17/2016 >>			600.00	.00	600.00
CAS105 CAROL L. SULLIVAN			45.83	.00	45.83
MILEAGE/REGISTRATION/ES SHRM	01.110.51021	TRAVEL-Legislativ	45.83		
Total Inv# 0000034076 Due 03/24/2016 >>			45.83	.00	45.83
CL9888 CLOTHES 2 YOU CLEANERS			278.00	.00	278.00
DRY CLEANERS/POLICE DEPT	01.220.52050	UNIFORMS-Police Pat	278.00		
Total Inv# 0000034038 Due 03/10/2016 >>			278.00	.00	278.00
DE2567 DEMCO, INC			820.00	.00	820.00
GRIT REMOVAL SYSTEM SHAFT REPA	61.355.53042	EQUIPMENT REPAIRS	820.00		
Total Inv# 129720 Due 03/15/2016 >>			820.00	.00	820.00
ED9855 EDDIE CHAPMAN III			97.50	.00	97.50
VEH 103/REPAIRS	01.220.52041	VEHICLE REPAIRS-Police Pat	97.50		
Total Inv# 7189 Due 03/18/2016 >>			97.50	.00	97.50
EN9866 ENCHANTED FLORIST			283.00	.00	283.00
FLOWERS/TATTERSON/DAILY/LOGDON	01.210.52022	OFFICE EXPENSE-Pol Admin	283.00		

Batch 00001704 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
Total Inv# 2118	Due 02/29/2016 >>		283.00	.00	283.00
HA4444 HARRIS ACE HARDWARE			1892.32	.00	1892.32
ICE MELT	01.170.51040	BLDG REPAIRS/RENOVATIONS-Gen	9.96		
MISC SUPPLIES	01.220.52043	BUILDING REP./PEST CONTROL-Po	77.81		
UNIFORM PANTS/BILLY YOUNG	01.310.53050	UNIFORMS-PubWks Adm	74.97		
MISC.TOOLS & EQUIPMENT	01.340.53047	TOOLS AND EQUIPMENT-Strt&Hwy	395.71		
MISC SUPPLIES	01.410.54049	SUPPLIES-Golf Cours	4.48		
Total Inv# 0000034058	Due 02/29/2016 >>		562.93	.00	562.93
MISC SUPPLIES	22.222.52049	SUPPLIES-Ambulance	125.99		
Total Inv# 0000034059	Due 02/29/2016 >>		125.99	.00	125.99
MISC TOOLS & EQUIPMENT	61.350.53047	TOOLS AND EQUIPMENT-Water	83.94		
MISC TOOLS & EQUIPMENT	61.355.53047	TOOLS AND EQUIPMENT	1119.46		
Total Inv# 0000034060	Due 02/29/2016 >>		1203.40	.00	1203.40
ID8955 IDVILLE			63.08	.00	63.08
WHITE PLASTIC ID CARDS	01.210.52022	OFFICE EXPENSE-Pol Admin	63.08		
Total Inv# 3022524	Due 03/16/2016 >>		63.08	.00	63.08
JO3339 JOHN FUNK JR., INC.			926.61	.00	926.61
AIR CONTROLLER MODULE PUMP REP	61.355.53064	CONTRACT LABOR	263.75		
Total Inv# 26835	Due 01/06/2016 >>		263.75	.00	263.75
W/W CONTRACT LABOR/UV AUTO DIA	61.355.53064	CONTRACT LABOR	255.00		
DOME/LIGHT FIXTURES FOR 3RD FL	61.355.53049	SUPPLIES	140.36		
Total Inv# 27029	Due 03/16/2016 >>		395.36	.00	395.36
WIRE GRIT PUMP	61.355.53064	CONTRACT LABOR	267.50		
Total Inv# 27030	Due 03/16/2016 >>		267.50	.00	267.50
JO5666 DEERE CREDIT, INC.			562.47	.00	562.47
LEASE PAYMENT FOR GOLF EQUIPME	01.410.54052	LEASE-Golf Cours	494.01		
INTEREST/LEASE PYMT/GOLF EQUIP	01.770.57091	ROUGH MOWER-INTEREST PAYMENT	68.46		
Total Inv# 0000034042	Due 03/17/2016 >>		562.47	.00	562.47
MA5999 MARYLAND RURAL WATER ASSOC.			250.00	.00	250.00
MRWA/2016 CONF/M PHILLIP S/1-4	61.350.53021	TRAVEL-Water	250.00		
Total Inv# 0000034043	Due 03/17/2016 >>		250.00	.00	250.00
MCS488 McMASTER-CARR			149.33	.00	149.33
PULLEYS FOR PUMP AT JENKINS OR	61.355.53049	SUPPLIES	149.33		
Total Inv# 52369966	Due 03/15/2016 >>		149.33	.00	149.33
MI6450 MILITARY EXCHANGE			14.00	.00	14.00
SILVER LT SILVER BOARDS	01.220.52050	UNIFORMS-Police Pat	14.00		
Total Inv# 0000034052	Due 03/12/2016 >>		14.00	.00	14.00
NA9877 NADDI			100.00	.00	100.00
DRUG DIVERSION CONF/BROWN/BAIL	01.230.52061	TRAINING-Pol Train	100.00		
Total Inv# 0000034056	Due 03/23/2016 >>		100.00	.00	100.00
FI8712 PIN CUSHION			12.00	.00	12.00
ALTERATIONS/POLICE UNIFORMS	01.220.52050	UNIFORMS-Police Pat	12.00		
Total Inv# 0000034057	Due 02/24/2016 >>		12.00	.00	12.00

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Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
QU7290 QUILL CORP.			1137.82	.00	1137.82
MISC OFFICE SUPPLIES	01.210.52022	OFFICE EXPENSE-Pol Admin	485.89		
Total Inv# 0000034075 Due 03/13/2016 >>			485.89	.00	485.89
OFFICE SUPPLIES/CITY CLERK	01.110.51022	OFFICE EXPENSE-Legislativ	15.97		
MISC OFFICE SUPPLIES	01.140.51022	OFFICE EXPENSE-Finance	183.02		
MISC OFFICE SUPPLIES	01.170.51049	SUPPLIES-Gen Serv	48.96		
Total Inv# 4003779 Due 03/09/2016 >>			247.95	.00	247.95
INK CARTRIDGES/BILL EAST OFFIC	01.310.53022	OFFICE EXPENSE-PubWks Adm	403.98		
Total Inv# 4127737 Due 03/14/2016 >>			403.98	.00	403.98
RU5411 RUSTY S. MERRITT			200.00	.00	200.00
WEBSITE MONTHLY UPDATES	01.170.51064	CONTRACT LABOR-Gen Serv	200.00		
Total Inv# 0000034044 Due 03/21/2016 >>			200.00	.00	200.00
SA3333 SANDPIPER ENERGY INC.			1451.44	.00	1451.44
POLICE DEPT/1500 MARKET ST	01.220.52043	BUILDING REP./PEST CONTROL-Po	378.49		
MAINT SHOP/7TH & YOUNG	01.310.53030	HEAT AND ELECTRIC-PubWks Adm	641.93		
LOG CABIN/HEAT	01.420.54030	HEAT AND ELECTRIC-Log Cabin	275.39		
Total Inv# 0000034072 Due 03/17/2016 >>			1295.81	.00	1295.81
EMS BUILINGS/8TH STREET	22.222.52030	HEAT AND ELECTRIC-Ambulance	155.63		
Total Inv# 0000034073 Due 03/17/2016 >>			155.63	.00	155.63
SM2155 SMARTSIGN			74.78	.00	74.78
DO NOT ENTER/DO NOT DISTURB SI	01.220.52043	BUILDING REP./PEST CONTROL-Po	74.78		
Total Inv# 122722 Due 11/02/2015 >>			74.78	.00	74.78
ST8499 STANDARD INSURANCE COMPANY			1614.40	.00	1614.40
LIFE INS PREMIUM	01.840.58016	OTHER EMPLOYEE INSURANCE-Insu	1081.65		
Total Inv# 0000034061 Due 03/21/2016 >>			1081.65	.00	1081.65
LIFE INS PREMIUM	22.222.52016	OTHER EMPLOYEE INSURANCES-Amb	209.87		
Total Inv# 0000034062 Due 03/21/2016 >>			209.87	.00	209.87
LIFE INS PREMIUM	61.360.53016	OTHER EMPLOYEE INSURANCE-Othe	322.88		
Total Inv# 0000034063 Due 03/21/2016 >>			322.88	.00	322.88
TA8330 TAWES BROS.			301.50	.00	301.50
A-1/EXHAUST TEMP SENSOR REPAIR	22.222.52041	VEHICLE REPAIRS-Ambulance	301.50		
Total Inv# 138883 Due 02/29/2016 >>			301.50	.00	301.50
TE4230 GUARDIAN			557.51	.00	557.51
DENTAL INS. PREMIUM	01.840.58015	HOSPITALIZATION INS-Insurance	373.53		
Total Inv# 0000034066 Due 04/01/2016 >>			373.53	.00	373.53
DENTAL INS. PREMIUM	22.222.52015	HOSPITALIZATION-Ambulance	72.48		
Total Inv# 0000034067 Due 03/21/2016 >>			72.48	.00	72.48
DENTAL INS. PREMIUM	61.360.53015	HOSPITALIZATION INSURANCE-Oth	111.50		
Total Inv# 0000034068 Due 03/21/2016 >>			111.50	.00	111.50
TE6200 THE LINCOLN NATIONAL LIFE INS			771.38	.00	771.38
LONG TERM DISABILITY INSURANCE	01.840.58016	OTHER EMPLOYEE INSURANCE-Insu	516.82		
Total Inv# 0000034069 Due 03/18/2016 >>			516.82	.00	516.82
LONG TERM DISABILITY INSURANCE	22.222.52016	OTHER EMPLOYEE INSURANCES-Amb	100.28		
Total Inv# 0000034070 Due 03/18/2016 >>			100.28	.00	100.28
LONG TERM DISABILITY INSURANCE	61.360.53016	OTHER EMPLOYEE INSURANCE-Othe	154.28		
Total Inv# 0000034071 Due 03/18/2016 >>			154.28	.00	154.28

Batch 00001704 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
TI5202 TILGHMAN OIL CO.			1446.80	.00	1446.80
DIESEL FUEL/FIRE DEPT	01.265.52051	GAS AND OIL-Fire Dept	254.54		
DIESEL FUEL @ SHOP	01.325.53051	GAS AND OIL-Waste Coll	474.55		
Total Inv# 0000034048 Due 03/15/2016 >>			729.09	.00	729.09
DIESEL FUEL/AMB CO	22.222.52051	GAS AND OIL-Ambulance	565.07		
Total Inv# 0000034049 Due 03/15/2016 >>			565.07	.00	565.07
FUEL FOR MPS	61.355.53051	GAS AND OIL	152.64		
Total Inv# 0000034077 Due 03/15/2016 >>			152.64	.00	152.64
US9168 USA BLUE BOOK			223.98	.00	223.98
REAGENTS FOR LAB TESTING	61.355.53044	LAB EXPENSE	223.98		
Total Inv# 896591 Due 03/11/2016 >>			223.98	.00	223.98
VA9200 VALERIE J. MANN			1658.75	.00	1658.75
USDA APPLICATION/CITY HALL REN	01.170.51064	CONTRACT LABOR-Gen Serv	547.50		
GOVERNOR OFF CRIME/BUS SAFE/GU	01.210.52036	CONSULTING-Pol Admin	1111.25		
Total Inv# 0000034041 Due 03/15/2016 >>			1658.75	.00	1658.75
VI5488 VICKY JOHNSON			52.75	.00	52.75
FINGER PRINT REIMBURSE	01.220.52050	UNIFORMS-Police Pat	52.75		
Total Inv# 0000034078 Due 03/22/2016 >>			52.75	.00	52.75
WA3050 WATERFORD PRINTING			389.99	.00	389.99
250 BAGS FOR SPRING FESTIVAL	01.850.58069	MAIN STREET-Other	217.61		
Total Inv# 43831 Due 03/17/2016 >>			217.61	.00	217.61
POLICE LETTERHEAD	01.210.52022	OFFICE EXPENSE-Pol Admin	158.40		
Total Inv# 43835 Due 03/17/2016 >>			158.40	.00	158.40
TROAST/NAME BADGE	01.110.51022	OFFICE EXPENSE-Legislativ	13.98		
Total Inv# 43844 Due 03/17/2016 >>			13.98	.00	13.98
WA9300 WALMART COMMUNITY			928.01	.00	928.01
MISC SUPPLIES	61.350.53049	SUPPLIES-Water	185.42		
MISC SUPPLIES	61.355.53049	SUPPLIES	185.43		
Total Inv# 0000034045 Due 03/22/2016 >>			370.85	.00	370.85
MISC SUPPLIES FOR EMS	22.222.52049	SUPPLIES-Ambulance	174.67		
Total Inv# 0000034046 Due 03/17/2016 >>			174.67	.00	174.67
COFFEE/CANDY/SODA/WATER/SUGAR	01.180.51029	COMMUNITY PROMOTIONS-Other	147.00		
CAR CLEANING SUPPLIES	01.220.52049	SUPPLIES-Police Pat	42.21		
VACUUM/COFFEE FILTERS/CALCULAT	01.410.54065	CLUBHOUSE EXPENSE-Golf Cours	193.28		
Total Inv# 0000034047 Due 03/22/2016 >>			382.49	.00	382.49
WA9307 WASTE MANAGEMENT OF DELMARVA			601.68	.00	601.68
ROLL OFF FEE'S/RECYCLING	01.326.53045	TIPPING FEE-Waste Disp	601.68		
Total Inv# 0000034039 Due 03/16/2016 >>			601.68	.00	601.68
00060496 RO7723 ROTARY CLUB			90.00	.00	90.00
4 WAY TEST BANQUET/3/27/06	01.180.51029	COMMUNITY PROMOTIONS-Other	90.00		
Total Inv# 0000034064 Due >>			90.00	.00	90.00
Grand Total >>>>			25331.37	.00	25331.37

Selection Options:

AP-RAUTH1
03/24/16

City of Pocomoke
Check Authorization Report

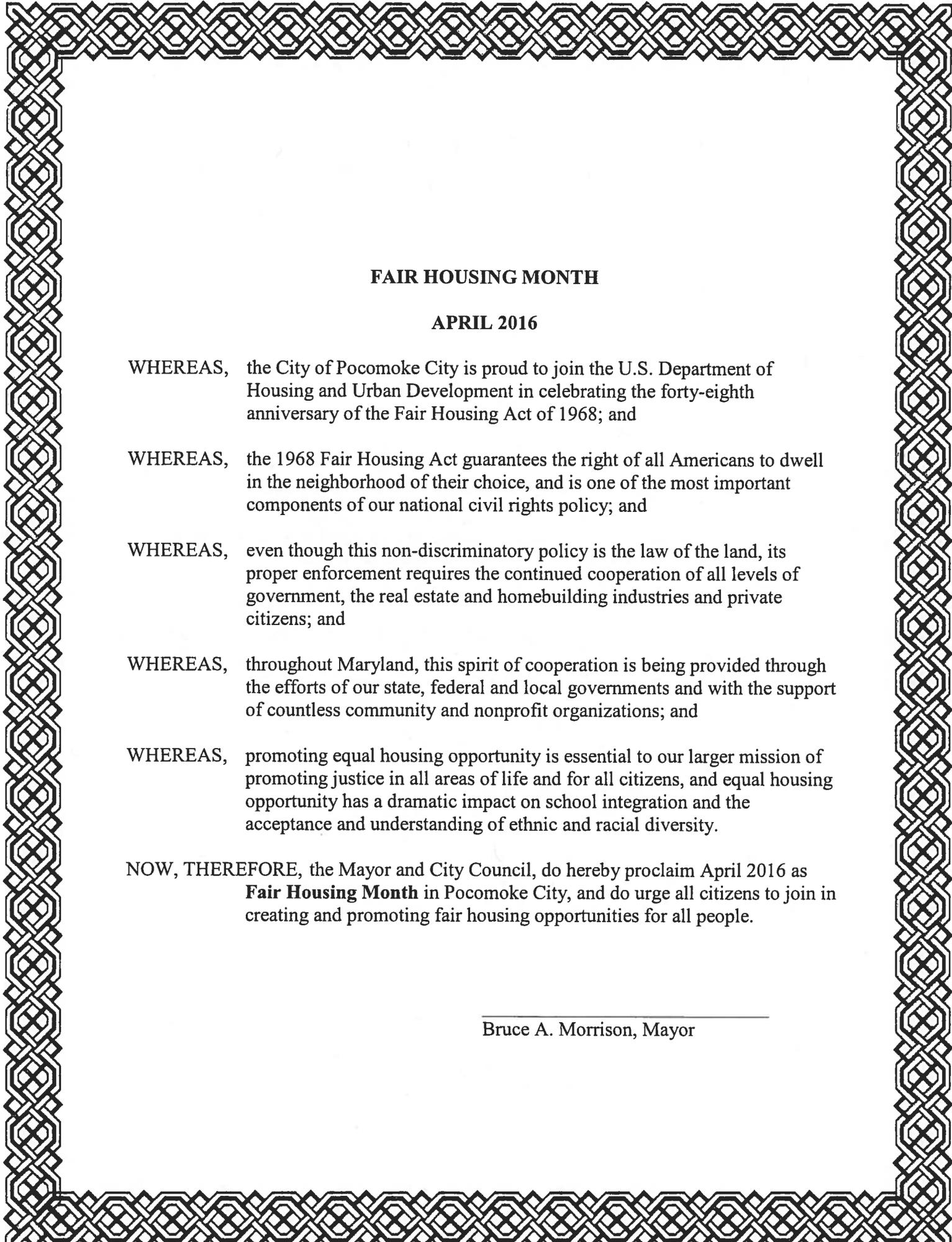
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02:50 PM

Batch 00001704 Check Account No 110190301 Peninsula Bank

Post Description GL Account GL Account Description Gross Amount Deductions Net

Year 2016
Period 09
Batch 00001704

End of Report



FAIR HOUSING MONTH

APRIL 2016

- WHEREAS, the City of Pocomoke City is proud to join the U.S. Department of Housing and Urban Development in celebrating the forty-eighth anniversary of the Fair Housing Act of 1968; and
- WHEREAS, the 1968 Fair Housing Act guarantees the right of all Americans to dwell in the neighborhood of their choice, and is one of the most important components of our national civil rights policy; and
- WHEREAS, even though this non-discriminatory policy is the law of the land, its proper enforcement requires the continued cooperation of all levels of government, the real estate and homebuilding industries and private citizens; and
- WHEREAS, throughout Maryland, this spirit of cooperation is being provided through the efforts of our state, federal and local governments and with the support of countless community and nonprofit organizations; and
- WHEREAS, promoting equal housing opportunity is essential to our larger mission of promoting justice in all areas of life and for all citizens, and equal housing opportunity has a dramatic impact on school integration and the acceptance and understanding of ethnic and racial diversity.
- NOW, THEREFORE, the Mayor and City Council, do hereby proclaim April 2016 as **Fair Housing Month** in Pocomoke City, and do urge all citizens to join in creating and promoting fair housing opportunities for all people.

Bruce A. Morrison, Mayor



POCOMOKE CITY LODGE NO. 1624
Benevolent and Protective Order of Elks
P.O. Box 174
Pocomoke City, MD 21851
410-957-3556

RECEIVED
MAR 09 2016

BY: Sparrow.....

March 8, 2016;
City of Pocomoke;
Mayor Bruce Morrison;

The Pocomoke Elks Lodge would like to hold their annual golf tournament at your golf course Winter Quarters on May 7th 2016.

Jerry Miles; 443-235-0928
David Brittingham;
Co-organizer
Thank You.

C. Doug Guns
agenda: 3/21

Assateague People of Delmarva
P.O. Box 63 Frankford, De. 19945

3/18/16

Mayor and Council

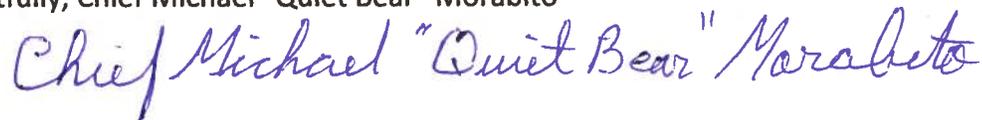
Pocomoke City, Md.

The Assateague People of Delmarva respectfully request the use of Pocomoke City Cypress Park for our 23 annual Drums on the Pocomoke Pow Wow.

The dates of this years Pow Wow are May 21st and 22nd. as in the past we will need the park between Thursday May 19th and Monday May 23rd for set up and teardown/ Clean up. We would also like to request the use of the citys big tent for this event as we have requested in the past.

The Assateague Tribe Values the wonderful relationship we have with Pocomoke City, it's citizens and business. As we close in on a Quater Centry of this event we look foward to a continued relationship with Pocomoke City.

Respectfully, Chief Michael "Quiet Bear" Morabito



CC. City Manager Ernie Crofoot

Assateague People of Delmarva

2016 Drums On the Pocomoke Pow Wow

Subject: Requests from Pocomoke City Public Works Dept.

March 18 2016

Grass cut in park prior to May19th.

Wednesday May 18th.

1. Hot water turned on in showers

Thursday May 19th.

1. Set up Tent

2. Open bathrooms and concession stand

3. Deliver 6 pallets to park

4. Check to see if hot water is working in the showers

Friday May20th.

1. Orange plastic fencing installed along dock where ramps allow access into park. Please extend fencing 3 feet on either side of ramps. (we have had a problem with people trying to slide around fencing creating a safety hazard)

2. Place orange fence around Tot Lot

3. Place orange fence from dock to Nature Trail so the public has access to the Nature Trail Saturday and Sunday.

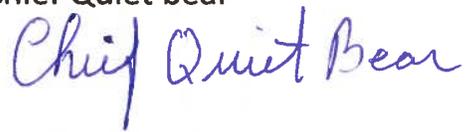
4. Deliver Garbage Truck and a box of plastic trash bags

5. Move bleachers around dance circle

6. Deliver 2 barricades to park.

Thank you for your assistance.

Chief Quiet bear



Cc. City Manager Ernie Crofoot

Cc. Two Bears Walking

Cc. File

----- Forwarded message -----

From: **Mary Kendall -DHCD-** <mary.kendall@maryland.gov>
Date: Fri, Mar 11, 2016 at 4:19 PM
Subject: Pocomoke City - Sustainable Community Boundary Question
To: carol@cityofpocomoke.com
Cc: JohnDre Jennings -DHCD- <johndre.jennings@maryland.gov>

Hi Carol,

It has been brought to our attention that the Sustainable Community boundary in Pocomoke City may have inadvertently excluded a few parcels along Market Street.

This came to our attention when someone reached out to our Neighborhood Business Works lending team to verify if she could apply for a loan to start up a business at 1309 Market Street. In addition to specific underwriting criteria, the Neighborhood Business Works lending program requires applicants' businesses to be located in a Sustainable Community. Upon investigation of the address, we found that this property was just outside of the Pocomoke City's current Sustainable Community boundary. (see slides 1 and 2 of the attached) It seems that the even side of the street is in the Sustainable Communities boundary but not the odd side of the street.

Since this segment of Market Street seems to be a commercial node in the City, did the City intend to include these properties in their Sustainable Community area? (please see properties outlined on slide 3 of the attached) According to the City's Sustainable Community plan, the Town intends to support small businesses, "Our plan is to invest Community Legacy funds in our nonprofit groups and businesses downtown. One focus will be to rehabilitate and fill vacant storefronts. We have already provided assistance to the Pocomoke Volunteer Fire Company for construction of their new community center building and fire headquarters at 1500 Market St" (pg. 27 of the attached Sustainable Communities plan).

If the Town would like to rectify this boundary issue, please let me know. We have a simple amendment process in place to fix what we consider to be mapping errors.

If the Town would like to leave the boundary as it is currently mapped, that is fine too. Please let me know.

Best,
Mary



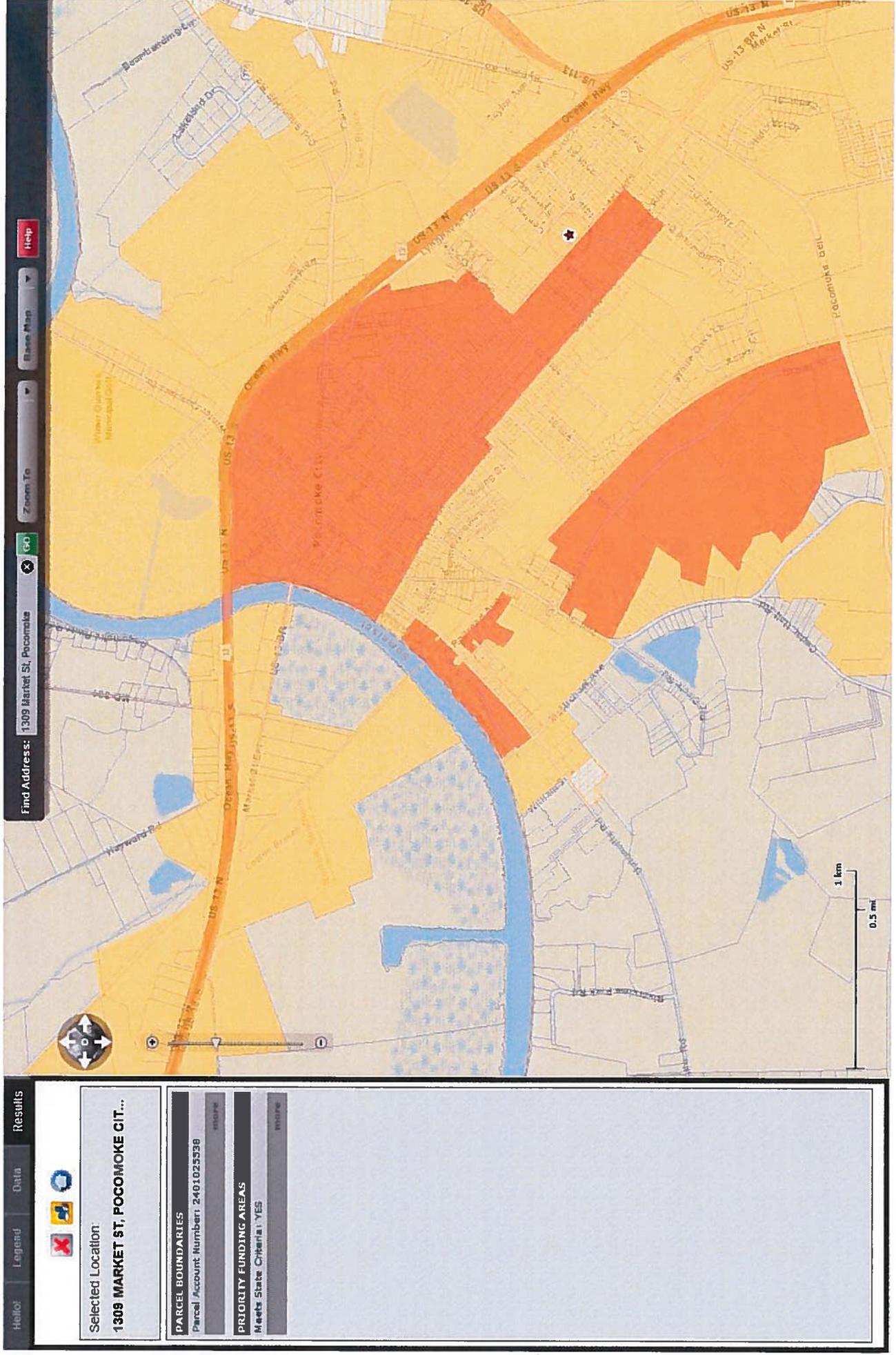
Mary Kendall
Program Officer
Division of Neighborhood Revitalization
Department of Housing and Community
Development
2 N Charles St, Suite 450
Baltimore, MD 21201
mary.kendall@maryland.gov
410-209-5810 (office)

2 attachments

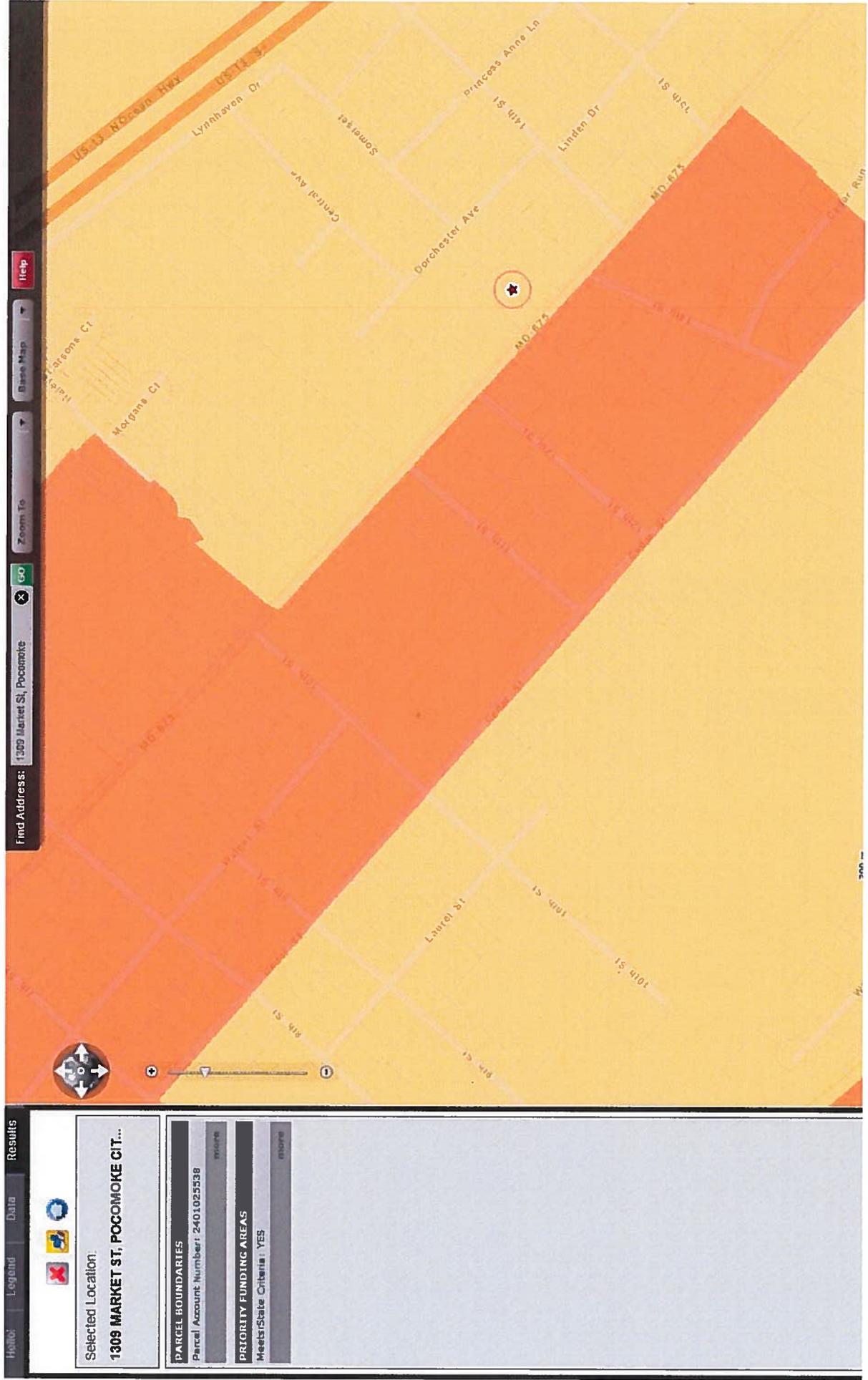
 **SC Plan_Pocomoke City.pdf**
215K

 **Pocomoke Mapping error.pdf**
390K

Pocomoke City – Entire Sustainable Communities boundary (includes all areas in orange); Red Star on map is 1309 Market Street



Close-up of 1309 Market Street and existing Sustainable Community Boundary



IV. SUSTAINABLE COMMUNITY ACTION PLAN

C. Enhancing economic competitiveness

(1) What economic development policies, initiatives or projects will improve the economy through investments in small businesses and other key employment sectors? What economic development and business incentives will you build upon or implement as part of the SC Plan? Examples could include but are not limited to: green-taping for expedited project application review; permitting and inspection; job training; business tax credits; and, revolving loan funds. (Answer Space 4,000 characters)

There is a significant need for reinvestment in our Sustainable Community area, particularly downtown. Pocomoke City has suffered for many years from a lack of entrepreneurs and investors in our core area of the downtown. This has resulted in the deterioration of some buildings to the point where they have later been demolished. It has also resulted in a significant number of vacant storefronts needing rehabilitation in the downtown area.

Our plan is to invest Community Legacy funds in our nonprofit groups and businesses downtown. One focus will be to rehabilitate and fill vacant storefronts. We have already provided assistance to the Pocomoke Volunteer Fire Company for construction of their new community center building and fire headquarters at 1500 Market St.. We believe that investing Community Legacy funds in the downtown area will lead to additional visitors to our community and a new sense of pride in the downtown. This in turn will lead to greater private investment in privately owned property in the downtown business district. New investment will then lead to new businesses which will create increased employment opportunities to our community. Replacement of the 25-year-old streetlights downtown has also improved the aesthetic appearance of the downtown and help to attract more shoppers and visitors.

Although it is not in the downtown area, our community center project has benefited all residents of the city by providing an important gathering place and increasing community pride. This project has also allowed the reuse of an abandoned former drugstore building by the fire department and the entire community.

The following are specific actions which will support economic development in the city:

- continue to administer our existing revolving loan fund; enhance awareness about availability of those funds; and increase flexibility in the use of those funds
- update our zoning code to include opportunities at the second and third floor levels of existing downtown buildings. This will allow building owners to maximize their return on investment while providing additional potential shoppers and visitors to the downtown area
- continue to coordinate and promote numerous festivals, art shows and other events in the downtown to increase foot traffic and to enhance the downtown's image
- work to attract new restaurants and retail shops to our downtown
- continue to support the Delmarva Discovery Center (DDC) and other attractions. (The DDC has recently begun sponsoring numerous lectures and educational seminars
- develop a marketing strategy for promoting downtown Pocomoke as "wedding central"
- develop strategies for marketing tourism packages for downtown attractions and businesses
- develop a website for promotion of downtown businesses, attractions and events
- work with the county and neighboring communities on the Eastern Shore to promote general tourism to the area, including downtown Pocomoke as a destination

**POCOMOKE CITY, MARYLAND
BOARDS AND COMMISSIONS**

<u>BOARD/COMMISSION MEMBER</u>	<u>TERM EXPIRES</u>	<u>DISTRICT</u>
<u>PLANNING AND ZONING COMMISSION (5 YEARS)</u>		
Gail Gladding	April 2016	3
Ryan Hurley	April 2016	
Steven Mills	April 2016	
Alex Kagan	April 2016	
Vacant	April 2016	
<u>Board of Zoning Appeals (3 Years)</u>		
Rob Clarke	April 2018	5
Vacant	April 2014	1
Douglas Matthews	April 2014	3
Jay Pittman	April 2014	1
John Chamberlain	April 2014	1
<u>Housing Authority (3 Years)</u>		
Vacant	April 2014	3
Rev. George Tasker	April 2014	1
Ben Robbins	April 2014	5
Faye Tyndall	April 2014	1
Vacant		4
<u>Board of Housing Review (3 Years)</u>		
Faye Tyndall	April 2014	1
James Jones	April 2014	3
Cynthia Haynie	April 2014	3
Vacant	April 2014	4
C. Larry Fykes	April 2014	5
<u>Board of Elections Supervisors (2 Years)</u>		
Curtis Milbourne	February 2018	3
John Haynie	February 2018	3
Grace Holland	February 2018	4
Todd Nock	February 2018	1
Sylvia Fletcher	February 2018	1
<u>City Fair Board (Ord. No. 250) (3 years)</u>		
Norman Ennis	June 2013	
Judy Hinman	June 2013	
Dean Ennis	June 2013	
Vacant		
<u>Ethics Commission (2 Years) only 3 members:</u>		
Jim Covington	October 2016	
Will Stevenson	October 2016	
Pamela Pittman	October 2016	

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