

A G E N D A

POCOMOKE CITY MAYOR AND COUNCIL MEETING

6:00 p.m., Monday, April 11, 2016

City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of March 28, 2016.
3. Mayor Morrison to swear in Councilmember Diane Downing, District 2 for a three year term.
4. Election Discussion

Special correspondence
Mayor and Council items
Comments from the Audience
Adjourn

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING.

March 28, 2016

The regular meeting of the Pocomoke City Mayor and Council was held in the Council Chambers at City Hall on Monday, March 28, 2016. The meeting was called to order at 7:30 P.M.

Present: Mayor Bruce Morrison

Council Members: Diane Downing, Brian Hirshman, Esther Troast, George Tasker, Dale Trotter

City Manager/City Attorney: Ernie Crofoot

City Clerk: Carol L. Sullivan

Review and approval of minutes from meeting of March 7, 2016:

In a motion (Trotter, Troast passed) to approve the minutes of the March 7, 2016, with one correction: Councilwoman Troast, said "something could be done about the speeding on Clarke Ave" should be Cedar Street.

Authorize Mayor to sign Proclamation for Fair Housing Month (April 2016):

In a motion (Hirshman, Downing passed) to authorize Mayor to sign the proclamation.

Discuss request from Pocomoke City Elks Club for use of Winter Quarters Golf Course for annual tournament on May 7, 2016:

Mayor Morrison read a letter of request from Pocomoke Elks Club to use Winter Quarters Golf Course for their tournament.

In a motion (Tasker, Hirshman passed) to allow Pocomoke Elks Club to use golf course on May 7, 2016.

Assateague Peoples Tribe-Pow-Wow, May 19th -23rd use of Cypress Park and the City's tent:

After some discussion Councilman Hirshman made a motion to approve the Assateague Peoples Tribe-Pow-Wow to use the Cypress Park and the City's tent for May 19-23rd ; they will need to make a deposit and sign a contract as others and have liability insurance, second by Councilman Trotter.

Discuss changing the boundary line of Sustainable Community to include odd side of Market Street:

Mayor Morrison stated that for some reason when the original application for Sustainable Community was submitted the boundary line only shows the even side of Market Street on the lower end. He asked the Council if they wanted the odd number side to be included.

City Manager Crofoot stated that the addresses across from Market Street Deli were not included and he encouraged the Council to move forward with the boundary line amendments.

In a motion (Tasker, Trotter passed) to change the boundary line of Sustainable Community to include the odd side of Market Street.

Mayor Morrison stated that last year the City cleaned up the trash and put new nets up and within a week the nets were taken down and trash was everywhere again.

Ms. Nelson stated that trash cans could be welded down into the ground, at least there would be a place for the trash. She stated that April 22 was Earth Day maybe the town could have a clean-up day.

Ms. Susan King asked if something could be done with neighbors throwing their trash out their windows. She has complained to the landlord and he said as long as they were paying their rent they could not do anything.

City Manager Crofoot stated that they can be given a citation for littering and the property owner could be sited as well.

Ms. King also complained about the speeding on Cedar Street. She said that this past month police were only out there twice that she saw. She would like to see them patrolling that street more during school dismissal and before school.

Mr. John Haynie stated that a "One Way Street" sign has been down for a while; it is at the corner of Walnut Street in a yard.

With no further business Councilman Tasker made a motion to adjourn at 8:27 PM seconded by Councilman Trotter.

Approved

Carol L. Sullivan
City Clerk

**POCOMOKE CITY, MARYLAND
CERTIFICATION OF ELECTION**

We, the undersigned, Mr. William J Haynie, Ms. Grace Holland, Ms. Sylvia Fletcher Mr. Todd Nock, and Mr. Curtis Milbourne are citizens and qualified voters of Pocomoke City, Worcester County, Maryland do hereby certify that we were appointed as Members of the Board of Elections Supervisors to serve as Judges for the purpose of electing:

One Councilperson from District One and One Councilperson from District Two to serve for a period of three years from the second Tuesday in April 2016; as will appear by certificate of our appointment which is hereunto affixed.

We do further certify that before entering upon the discharge of our duties, we, and each of us took and subscribed to the Oath of Office prescribed in the Pocomoke City Charter, Section 97.

And we do further certify that the polls were opened at the Worcester County Library at Market and Third Street in Pocomoke City on Tuesday, April 5, 2016 at 7:00 AM and were closed at 7:00 PM on that same day.

District 2 No Contest: Diane Downing

In testimony whereof we have hereunto subscribed our names together with the Mayor of Pocomoke City and City Clerk of Pocomoke City, Maryland and have caused the corporate seal of said municipality to be affixed this 5th day of April 2016.

William J. Haynie, Chairman

Grace Holland

Sylvia Fletcher

Todd Nock

Curtis Milbourne

Bruce A. Morrison, Mayor

Carol L. Sullivan, City Clerk

POCOMOKE CITY, MARYLAND

MAYOR

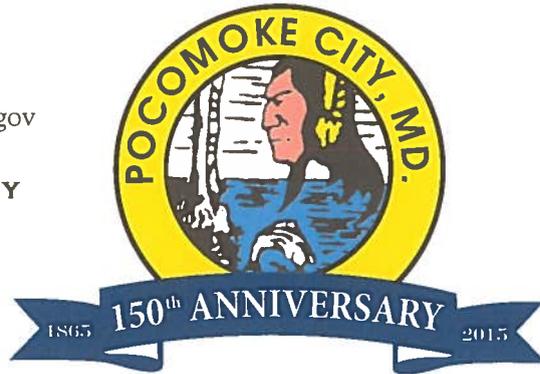
BRUCE A. MORRISON

mayormorrison@cityofpocomokemd.gov

CITY MANAGER / ATTORNEY

ERNEST A. CROFOOT

ernie@cityofpocomokemd.gov



CITY COUNCIL

DIANE DOWNING

BRIAN HIRSHMAN

GEORGE TASKER

ESTHER TROAST

DALE TROTTER

OATH OF OFFICE

I, Diane Downing, do swear that I will support the Constitution of the United States, and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of Pocomoke City Council from District Two according to the Constitution and laws of this State.

Diane Downing

Administered by and subscribed
before me this 11, day of
April 2016

Bruce A. Morrison

"Friendliest Town on the Eastern Shore"

CITY HALL • P.O. Box 29 • POCOMOKE CITY, MARYLAND 21851
PHONE 410.957.1333 • FAX 410.957.0939 • www.cityofpocomokemd.gov

Batch 00001706 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
<i>4/11/16 M+C Meeting Info. Purpose Only. No Action Needed</i>					
AM2522 AMERICAN ASSOCIATION OF NOTARI					
NOTARY SEAL/WATERS	01.210.52022	OFFICE EXPENSE-Pol Admin	32.90	.00	32.90
Total Inv# 15508712	Due 12/10/2015 >>		32.90	.00	32.90
AP7000 APM DELMARVA TERMITE & PEST CO					
MONTHLY GENERAL PEST CONTROL	01.220.52043	BUILDING REP./PEST CONTROL-Po	43.20	.00	43.20
Total Inv# 0000034120	Due 03/30/2016 >>		43.20	.00	43.20
AT0570 ATLANTIC TRACTOR					
MISC GOLF PARTS/REPAIRS	01.410.54042	EQUIPMENT REPAIRS-Golf Course	45.78	.00	45.78
Total Inv# P86549	Due 03/30/2016 >>		45.78	.00	45.78
BE2851 BESTEMPS OF SEAFORD					
CONTRACT LABOR/STREETS	01.340.53064	CONTRACT LABOR OR TEMP HELP-S	3176.25	.00	3176.25
Total Inv# 1931222	Due 03/24/2016 >>		2096.25	.00	2096.25
TEMP HELP @ WATER DEPT	61.350.53064	CONTRACT LABOR-Water	540.00		
TEMP HELP @ SEWER DEPT	61.355.53064	CONTRACT LABOR	540.00		
Total Inv# 1936203	Due 03/31/2016 >>		1080.00	.00	1080.00
CO2130 COMPTROLLER OF MARYLAND					
BAY RESTORATION FUND FEE	61.000.25014	BRFF LIABILITY	22164.17	.00	22164.17
Total Inv# 0000034127	Due 04/07/2016 >>		22164.17	.00	22164.17
CO2566 COLLEGE OF SOUTHERN MARYLAND					
TRAINING CLASSES/M PHILLIP/BAL	61.350.53061	TRAINING & CERTIFICATION-Wate	25.00	.00	25.00
TRAINING CLASSES/M PHILLIPS/BA	61.355.53061	Training/Certification	12.50		
Total Inv# 0000034141	Due 03/29/2016 >>		25.00	.00	25.00
CR0888 CRAIG'S DRUG STORE, INC.					
OXYGEN/TANKS FOR EMS	22.222.52046	MEDICAL SUPPLIES-Ambulance	112.00	.00	112.00
Total Inv# 0000034139	Due 04/02/2016 >>		112.00	.00	112.00
DE2567 DEMCO, INC					
TRASH PUMP REPAIR	61.355.53042	EQUIPMENT REPAIRS	921.00	.00	921.00
Total Inv# 0129854	Due 03/28/2016 >>		921.00	.00	921.00
ED6566 EDEN USED AUTO PARTS					
VEH 102/REAR END AXLE	01.220.52041	VEHICLE REPAIRS-Police Pat	300.00	.00	300.00
Total Inv# 0000034123	Due 03/31/2016 >>		300.00	.00	300.00
EN9866 ENCHANTED FLORIST					
FLOWERS/PAULA S/GAYLE WATERS	01.180.51029	COMMUNITY PROMOTIONS-Other	113.00	.00	113.00
Total Inv# 2164	Due 03/31/2016 >>		113.00	.00	113.00
ER5698 ERNEST HARMON					
SECURED 718-719 SHORT/511 SHOR	01.510.55052	GRASS CUT, DEBRIS, MAINTENANC	170.00	.00	170.00
Total Inv# 0000034117	Due 04/04/2016 >>		170.00	.00	170.00
GI4050 GIBBONS AUTO PARTS					
VEH 102/CRAVEN/SEALS	01.220.52041	VEHICLE REPAIRS-Police Pat	242.05	.00	242.05
MISC TOOLS & EQUIPMENT	01.340.53047	TOOLS AND EQUIPMENT-Strt&Hwy	93.62		
MISC EQUIPMENT REPAIRS	01.410.54042	EQUIPMENT REPAIRS-Golf Course	46.43		
			12.00		

Post Description	Batch	Account Code	Account Description	Gross Amount	Deductions	Net
BLADES	00001721	01.330.53049	SUPPLIES-Weed Ctl	90.00		
Total Inv# 0000034109 Due 03/31/2016 >>				242.05	.00	242.05
GU4100 GUARDIAN- ALTERNATE FUNDED						
DENTAL CLAIMS		01.840.58015	HOSPITALIZATION INS-Insurance	5087.45	.00	5087.45
Total Inv# 0000034134 Due 04/01/2016 >>				3408.59	.00	3408.59
DENTAL CLAIMS		22.222.52015	HOSPITALIZATION-Ambulance	661.37		
Total Inv# 0000034135 Due 04/01/2016 >>				661.37	.00	661.37
DENTAL CLAIMS		61.360.53015	HOSPITALIZATION INSURANCE-Oth	1017.49		
Total Inv# 0000034136 Due 04/01/2016 >>				1017.49	.00	1017.49
HI4700 HILLS ELECTRIC						
REPAIR FLYTE PUM FOR REJECT WE		61.355.53042	EQUIPMENT REPAIRS	1984.78	.00	1984.78
Total Inv# 71296 Due 03/29/2016 >>				1984.78	.00	1984.78
HM9310 ASSOCIATED INSURANCE CENTERS I						
AUTO/LIABILTY INS PREMIUM		01.265.52067	GENERAL INSURANCE-Fire Dept	2670.00	.00	2670.00
Total Inv# 0000034126 Due 04/04/2016 >>				2670.00	.00	2670.00
IN7711 INTERCOASTAL TRADING, INC.						
CHLORINE		61.350.53062	CHEMICALS-Water	3213.30	.00	3213.30
POLY		61.350.53062	CHEMICALS-Water	1276.20		
Total Inv# 0000034118 Due 03/24/2016 >>				1937.10	.00	3213.30
IN8799 INFORAILWAY LLC						
DOMAIN RENEWAL/WEBSITE HOSTING		01.170.51055	DATA PROCESSING SUPPORT-Gen S	224.40	.00	224.40
Total Inv# 6634 Due 04/01/2016 >>				224.40	.00	224.40
JO3339 JOHN FUNK JR., INC.						
WTP/WELLS UPGRADES SCADA RTU'S		61.350.53080	CAPITAL OUTLAY-Water	6637.24	.00	6637.24
Total Inv# 27026 Due 03/14/2016 >>				5995.88	.00	5995.88
GFI OUTLET JENK ORCH/UV LIGHTS		61.355.53064	CONTRACT LABOR	641.36		
Total Inv# 2703126802 Due 03/16/2016 >>				641.36	.00	641.36
KA8964 KARAH LACEY						
MILEAGE/DROP OFF RACK CARDS		01.850.58069	MAIN STREET-Other	69.58	.00	69.58
Total Inv# 0000034124 Due 04/07/2016 >>				69.58	.00	69.58
KI9866 ARTHUR M. KILMON JR.						
718/719 SHORT ST/SECURE/512 BO		01.510.55052	GRASS CUT, DEBRIS, MAINTENANC	225.00	.00	225.00
Total Inv# 0000034115 Due 03/15/2016 >>				225.00	.00	225.00
LE7110 RELX INC.DBA LEXISNEXIS						
LAW BOOKS/CITY HALL		01.120.51024	DUES AND SUBSCRIPTIONS-Exec.	273.00	.00	273.00
Total Inv# 3090501578 Due 03/31/2016 >>				273.00	.00	273.00
LO5830 LOWE'S						
IMPACT DRIVER/CHARGER/BATTERY/		61.355.53047	TOOLS AND EQUIPMENT	846.85	.00	846.85
Total Inv# 0000034113 Due 03/25/2016 >>				504.75	.00	504.75
FENCE POST FOR FAIRGROUNDS		01.440.54070	FAIR EXPENDITURES-Parks	31.26		
SUPPLIES FOR CITY HALL DOOR		01.170.51040	BLDG REPAIRS/RENOVATIONS-Gen	69.62		
ELECTRONIC DEADBOLT/PARK BATHR		01.440.54049	SUPPLIES-Parks	241.22		
Total Inv# 0000034114 Due 03/25/2016 >>				342.10	.00	342.10

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Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
MC5488 McMASTER-CARR					
FUSES TO REPAIR HAULERS DUMPST	61.355.53042	EQUIPMENT REPAIRS	15.55	.00	15.55
Total Inv# 53327670	Due 03/28/2016 >>		15.55	.00	15.55
ME6250 MEDICAL CLAIM-AID					
MEDICAL CLAIM BILLING SERVICES	22.222.52025	MEDICAL CLAIM AID-Ambulance	4711.84	.00	4711.84
Total Inv# 5177	Due 04/01/2016 >>		4711.84	.00	4711.84
MI6310 MILES BUILDING SUPPLY					
CINDER BLOCKS	61.355.53049	SUPPLIES	112.70		
BUILDING MATERIALS	61.355.53040	BLDG REPAIRS/RENOVATIONS	215.97		
Total Inv# 0000034116	Due 04/01/2016 >>		328.67	.00	328.67
ON6921 ONE CALL CONCEPTS, INC					
MS UTILITY CALLS MONTHLY SERVI	01.310.53020	TELEPHONE-PubWks Adm	79.32	.00	79.32
Total Inv# 6036111	Due 03/31/2016 >>		79.32	.00	79.32
FA7116 PAYCE					
PAYROLL PROCESSING SUPPORT/MON	01.170.51074	PAYROLL SUPPORT-Gen Serv	582.85	.00	582.85
Total Inv# 0000034128	Due 03/30/2016 >>		582.85	.00	582.85
FE6521 CHRISTOPHER W. LARMORE					
2 2016 CHEV CAPRICE UPLIFTS	01.220.52041	VEHICLE REPAIRS-Police Pat	1200.00	.00	1200.00
Total Inv# 0000034142	Due 03/30/2016 >>		1200.00	.00	1200.00
FO7150 POCOMOKE CITY VOL FIRE CO					
25% FOR COMMUNITY CENTER/FIREH	01.265.52031	HEAT-Fire Dept	518.43	.00	518.43
Total Inv# 0000034121	Due 04/07/2016 >>		518.43	.00	518.43
QU7290 QUILL CORP.					
MISC OFFICE SUPPLIES	01.140.51022	OFFICE EXPENSE-Finance	151.54		
MISC OFFICE SUPPLIES	01.170.51049	SUPPLIES-Gen Serv	99.12		
Total Inv# 4324246	Due 03/21/2016 >>		250.66	.00	250.66
RD4220 R D GRIER AND SONS CO.					
HINGES FOR CITY HALL FRONT DOO	01.170.51040	BLDG REPAIRS/RENOVATIONS-Gen	86.50	.00	86.50
Total Inv# 2019304	Due 02/29/2016 >>		86.50	.00	86.50
RO6566 ROBERTS OXYGEN COMPANY, INC.					
WELDING RODS TO REPAIR PUMP	61.355.53042	EQUIPMENT REPAIRS	108.00	.00	108.00
Total Inv# 793981	Due 03/29/2016 >>		108.00	.00	108.00
TORCH KIT	01.310.53047	TOOLS AND EQUIPMENT-PubWks Ad	475.00		
Total Inv# 793982	Due 03/29/2016 >>		475.00	.00	475.00
RU5411 RUSTY S. MERRITT					
COMPUTER REPAIR FOR MAINT SHOP	01.310.53064	CONTRACT LABOR-PubWks Adm	75.00	.00	75.00
Total Inv# 0000034125	Due 03/31/2016 >>		75.00	.00	75.00
SET UP COMPUTER FOR FINANCE	01.140.51064	CONTRACT LABOR-Finance	250.00		
Total Inv# 0000034129	Due 03/29/2016 >>		250.00	.00	250.00
MEETING W/TYLER/HELPED CAROL W	01.170.51064	CONTRACT LABOR-Gen Serv	50.00		
Total Inv# 0000034144	Due 04/06/2016 >>		50.00	.00	50.00

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SA3333 SANDPIPER ENERGY INC.					
FIRE DEPT./1410 MARKET STREET	01.265.52031	HEAT-Fire Dept	659.12	.00	659.12
Total Inv# 0000034122 Due 03/31/2016 >>			659.12	.00	659.12
SA7900 S.A.D.D.					
S.A.D.D. DONATION	01.850.58063	DONATIONS-SADD-Other	500.00	.00	500.00
Total Inv# 0000034140 Due 04/04/2016 >>			500.00	.00	500.00
SH8125 SHARP ENERGY					
WALMART GENERATOR/PROPANE GAS	61.355.53030	HEAT AND ELECTRIC	5.47	.00	5.47
Total Inv# 0000034138 Due 03/31/2016 >>			5.47	.00	5.47
SH8150 SHORE DISTRIBUTORS					
DRAIN CLEANER/LAB SHOWER	61.355.53040	BLDG REPAIRS/RENOVATIONS	43.56	.00	43.56
Total Inv# 0000034111 Due 03/02/2016 >>			43.56	.00	43.56
SH8745 SHORE SCAN					
DIGITAL RETENTION/CAROL/CITY C	01.170.51055	DATA PROCESSING SUPPORT-Gen S	95.00	.00	95.00
Total Inv# 2128 Due 04/01/2016 >>			95.00	.00	95.00
SP8340 PIERSON COMFORT GROUP, LLC					
PORT-O-LET SERVICES/GOLF COURS	01.410.54049	SUPPLIES-Golf Cours	128.30	.00	128.30
PORT-O-LET SERVICES/CYPRESS PA	01.440.54049	SUPPLIES-Parks	62.40	.00	62.40
Total Inv# 0000034133 Due 04/06/2016 >>			190.70	.00	190.70
SP8350 SPIRIT OF NEWTOWN COMM INC.					
DHCD/COMM DEVELOP ADM-CAPITAL	01.850.58077	DONATION COSTON HOUSE-Other	4940.90	.00	4940.90
Total Inv# 0000034143 Due 03/24/2016 >>			4940.90	.00	4940.90
TAG700 TAPMAN'S TRUCK REPAIR					
CASE OF DEF	01.325.53041	VEHICLE REPAIRS-Waste Coll	60.00	.00	60.00
Total Inv# 041816 Due 03/22/2016 >>			60.00	.00	60.00
TO8909 TOM'S REFRIGERATION					
PUT HEAT IN CITY HALL OUTSIDE	01.170.51080	CAPITAL OUTLAY-Gen Serv	4050.00	.00	4050.00
Total Inv# 9935 Due 04/05/2016 >>			4050.00	.00	4050.00
TR8939 TRANS UNION LLC					
CREDIT BUREAU MEMBERSHIP	01.220.52049	SUPPLIES-Police Pat	80.24	.00	80.24
Total Inv# 0000034110 Due 03/28/2016 >>			80.24	.00	80.24
UN9200 UNUM LIFE INSURANCE					
LONG TERM CARE INS. PREMIUM	01.840.58016	OTHER EMPLOYEE INSURANCE-Insu	601.59	.00	601.59
Total Inv# 0000034130 Due 04/01/2016 >>			601.59	.00	601.59
LONG TERM CARE INS. PREMIUM	22.222.52016	OTHER EMPLOYEE INSURANCES-Amb	116.73	.00	116.73
Total Inv# 0000034131 Due 04/01/2016 >>			116.73	.00	116.73
LONG TERM CARE INS. PREMIUM	61.360.53016	OTHER EMPLOYEE INSURANCE-Othe	179.58	.00	179.58
Total Inv# 0000034132 Due 04/01/2016 >>			179.58	.00	179.58
WA3050 WATERFORD PRINTING					
LARGE FLEA MARKET SIGNS	01.850.58069	MAIN STREET-Other	168.20	.00	168.20
Total Inv# 43913 Due 04/04/2016 >>			168.20	.00	168.20

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Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net

WA9307 WASTE MANAGEMENT OF DELMARVA			1041.19	.00	1041.19
ROLL OFF FEE'S/RECYCLING	01.326.53045	TIPPING FEE-Waste Disp	1041.19		
Total Inv# 0000034137 Due 04/01/2016 >>			1041.19	.00	1041.19
WO9576 WOR CO SOLID WASTE ENTERPRISE			10935.20	.00	10935.20
MONTHLY LANDFILL CHARGES	01.326.53045	TIPPING FEE-Waste Disp	10935.20		
Total Inv# 0000034119 Due 03/31/2016 >>			10935.20	.00	10935.20
00060567 LI2587 LISA TAYLOR			15175.00	.00	15175.00
DOWNTOWN FACADE IMPROVEMENTS/1	01.000.33322	Community Legacy Grant	15175.00		
Total Inv# 0000034112 Due >>			15175.00	.00	15175.00
Grand Total >>>>			96151.25	.00	96151.25

Selection Options:

Year 2016
Period 10
Batch 00001706

End of Report